



**Partners in Project Green Policy Harmonization Team
Minutes – Meeting #01/11
Wednesday February 16, 2010 @ 1 p.m.**

1. Review of Phase 2 tools – final draft

- **Fast Tracking tool** – It was noted that a prototypical development process will be laid out, and will show where the various fast track tools would fit. This will clarify how the various fast tracking tools can be utilized in that process. It was also noted that the City of Toronto Gold Star program should be included as a best practice. This program assigns an economic development officer to assist proponents with the development process. While this is not a fast tracking tool, it provides facilitation to make the process go smoothly.
- **Glossary of Eco-Business and Related Terms** – there were no additional comments from the team.
- **Policy Statement** – there were no additional comments from the team.
- **Official Plan Policies** – the City of Toronto may start requiring larger sites to undertake a screening for geothermal or district energy (currently in draft for Official Plan). This tool may be something to consider for future inclusion.

2. Review of Eco-Business Zone Subdivision Tool

- The purpose of this tool is to provide guidance around consideration in planning and designing an Eco-Business Zone Subdivision.
- Comments:
 - a. Planning and designing may not make sense for all municipalities, as many are built out. The tool is meant to provide options where possible.

Road Right of Ways – reducing size of right of ways may not be possible as they are sized to accommodate large delivery trucks. Careful planning needs to be done to determine where it is feasible and where it is not. Some industrial zones comply with Works and Transportation standards, which make changing ROW dimensions difficult. To accommodate this, include sample ROW that have been changed in the tool. For example, sometimes ROW dimensions stayed the same, but items such as stormwater management were added. In other instances, after municipalities examined their standards and the expected vehicle use it was determined that the road could indeed

be narrowed (such as in Innovista). Taginova Park and Innovista examples are currently included in the tool.

- b. Point out in the tool that its not a one size fits all tool – different solutions will fit different situations, and each region that is looking to adopt these tools should choose the solutions that work best in their particular situation.
 - c. Demonstrate how different options can be adapted for various types of industrial use (logistics, manufacturing, commercial, and so on).
- In order to accommodate in depth review, the team is requested to submit all comments to Jennifer Taves (jtaves@trca.on.ca) by Wednesday March 2, 2011.

3. Selection of Phase 3 tools

- TRCA saw value in developing Tool #9 Industrial Condos and Eco-Development Zones.
- In order to accommodate in depth review of the proposed tools, the team is requested to submit a short list of preferred tools to develop to Jennifer Taves (jtaves@trca.on.ca) by Wednesday March 2, 2011.

4. Other business

- Moving forward the group asked that each municipality receive inter-department training on the toolkit and identify potential training opportunities.

ACTION ITEM: Phase 2 tools to be completed and designed.

ACTION ITEM: Team members are to provide comments and feedback on Eco-Business Subdivision Tool by March 2, 2011.

ACTION ITEM: Team members are to provide a short list of Phase 3 tools to be developed by March 2, 2011.

ACTION ITEM: TRCA to coordinate meetings with municipal staff to review the Policy Toolkit, share municipal specific recommendations, and identify possible staff training requirements.