



Partners in Project Green – Green Purchasing Team Meeting
Minutes – Wednesday June 8 2011 @ 10:00 a.m.

Conference Call
Call in number: 416-343-4997
Conference ID: 5346694

In Attendance: Chris Rickett (TRCA), Tim Van Seeters (TRCA), Jennifer Taves (TRCA), Renee Spurrel (GE), Carol Burnham (ONEIA), Andrew Gustyn (Unisource).

Regrets: Larry Brydon (Reliance Electric), Wolfgang Wild (TRCA), Robert Griesback (Hatch/MBOT), Robert Lumina (RBC Dominion Securities).

1. Greening Greater Toronto Green Purchasing Corporate Commitment Update

- The Team reviewed the Greening Greater Toronto Green Purchasing Corporate Commitment Update report. The Team approved the work to complete the commitment companion guide, case studies and document hub.
- The hosting of the case studies and document hub on the Partners in Project Green website was approved.

ACTION ITEM: TRCA and CivicAction are to complete the Companion Guide and tools.

2. Request for Proposals Templates

- The Team reviewed the Request for Proposals Templates report, and approved the proposed processes for completion.
- Staff is to focus their efforts on developing the waste management and green cleaning RFPs.
- Once the first draft is complete, the Team will provide input on the documents.

ACTION ITEM: TRCA staff is to set up the initial stakeholder meetings, and to invite the Team to sit in on those meetings.

3. Partners in Project Green Website Update - Vendor Listings

- The Team reviewed the Partners in Project Green Website Update report, and approved the work being undertaken.

ACTION ITEM: Staff to continue to develop the website and vendor listing database, and bring to the team for beta testing once complete.

4. Greening Greater Toronto Partnership

- The Team reviewed the Greening Greater Toronto Partnership report, and approved the joint meeting to be held in September.

ACTION ITEM: TRCA and GGT are to work together to finalize the agenda and meeting details, and will include the Team on the meeting invitation.

5. Other Business

- No other business was raised.